

State Police Dept.

(to be issued in respective police dept Letterhead)

Letter Ref: KPKB/Royal Enfield/XXXX

Date: .MM/DD/YYYY

To

Royal Enfield Dealership Name &
Complete Address with Pin Code.

Sub: Authorization Letter for Collection of KPKB Items (Royal Enfield Motorcycles)

Dept. Personnel Name **XXXXXXX** having Rank **XXXXXXX** Canteen Card/Dept. ID Number **XXXXXXX** PAN Number **XXXXXXXXXX** is hereby authorised to collect the **ROYAL ENFIELD MOTORCYCLES(Model Name)** @ KPKB Rate of Rs. **XXXXXX.(Ex-showroom Price)**.

You are requested to deliver the motorcycle to the above officer after verification of the Department Identity card and Original Authorization letter issued by the respective Superintendent of Police.

Note : (1) In case of retired Dept. personnel their pension card/Canteen Card must be verified before effecting delivery and the original copy of authority letter duly signed by customer towards receipt of the item for our verification and necessary action.

(2) The KPKB ex-showroom price mentioned above does not include permanent registration, Insurance & Road Tax, which is payable extra.

His/ Her specimen signature are us under:

Customers Signature

SP's (Superintendent of Police)Signature.
(The State Police dept.)

This Authorization letter need to be issued with the signature & stamp of the Superintendent of Police